

## PRICES 2021/2022

From 1 July 2021

**RATE (Incl GST)**

### SERVICE PROVIDED

#### BOOKKEEPING & BAS SERVICES

**All services (including travel) are generally charged at \$68 per hour except for:**

❖ Rescue Work (backlog of data prior to current quarter)	\$77 Per Hour
❖ Rush Fee (for "emergency" jobs)	\$77 Per Hour
❖ Software Training / Professional Partner Support	\$110 Per Hour
❖ Statement Of Review - Not For Profits (fee covers review of your accounts & reports & preparation of the statement. Preparation of reports on your behalf will incur an hourly bookkeeping fee)	\$165 per review

#### FORM LODGEMENT

**All forms lodged on your behalf are generally charged at \$55 per lodgement, Preparation time is charged at an hourly rate.**

\$55 Per Lodgement

Includes: Quarterly Activity Statement (BAS/IAS), PAYG Payment Summary Annual Report, Tax File Number Declaration, Taxable Payments Annual Report, Payroll Tax Forms, Superannuation Lodgement.

#### Exceptions:

Monthly IAS/BAS	\$22 Per Lodgement
STP Pay event	\$11 Per Lodgement

#### BOOKKEEPING PACKAGES

❖ <b>Assist:</b> Review your books and assist with BAS	\$85 Per Month
❖ <b>Essentials:</b> Basic bookkeeping + BAS lodgement	From \$290 Per Month
❖ <b>Balanced:</b> Bookkeeping + BAS + Accounts Receivable/Payable	From \$490 Per Month
❖ <b>Ultimate:</b> Bookkeeping + BAS + Payroll	From \$660 Per Month
❖ <b>Peace Of Mind:</b> Bookkeeping + BAS + Accounts Receivable/Payable + Payroll + End Year Tax Pack + Budgets + Class/Job Tracking + More	From \$800 Per Month

#### PACKAGE ADD ONS

❖ <b>EOY Tax Pack:</b> End of year pack with reconciliations, workpapers and reports for your accountant/tax agent – does not include bookkeeping fee.	\$290 Sole Trader \$400 COY
❖ <b>EOY STP:</b> End of year payroll reconciliations, report end of year wages and lodge Single Touch Payroll Finalisation	\$145 < 5 Emps. \$290 >5 Emps
❖ <b>Software Set Up:</b> Set up new Reckon Desktop software, or cloud solution from Reckon, Xero, Intuit Quickbooks or MYOB. Does not include file conversion from another software.	\$280

#### CORPORATE SECRETARIAL

❖ Review and lodge annual company statement	From \$ 300
❖ Other jobs – price on application	POA